



**MINUTES
CITY OF ROCKLIN
PARKS, RECREATION, AND ARTS COMMISSION
08/12/2015**

TIME: 6:00 PM

**PLACE: Council Chambers, 3970 Rocklin Road
www.rocklin.ca.us**

CITIZENS ADDRESSING THE COMMISSION

Citizens may address the Commission on any items on the agenda at the time the item is considered. Citizens wishing to speak may request recognition from the Chairperson by raising their hand and stepping to the podium when requested to do so. Speakers will usually be allowed five (5) minutes; however, the Chairperson may set shorter time limits. Speakers are asked to identify themselves by stating their name and the city they reside in for the official record.

ACCOMMODATING THOSE INDIVIDUALS WITH SPECIAL NEEDS

In compliance with the Americans with Disabilities Act, the City of Rocklin encourages those with disabilities to participate fully in the public hearing process. If you have a special need in order to allow you to attend or participate in our public meeting and public hearing processes, including receiving notices, agendas, and other writings in appropriate alternative formats, please contact our office at (916) 625-5560 well in advance of the public meeting or public hearing you wish to attend so that we may make every reasonable effort to accommodate you.

INTRODUCTION

1. **Call to Order:** Chairman Anderson
2. **Pledge of Allegiance:** Led by Youth Commissioner Phoebe Alcala
3. **Roll Call:**
 - Chairman Chris Anderson
 - Commissioner John Carter
 - Commissioner Nancy Hartwell
 - Commissioner Steve Makis
 - Commissioner Paul Ruhkala
 - Youth Commissioner Phoebe Alcala

Any writing related to an agenda item for the open session of this meeting distributed to the Recreation Commission less than 72 hours before this meeting is available for inspection at City Hall, 3980 Rocklin Road, Rocklin, during normal business hours. These writings will also be available for review at the Parks and Recreation Commission meeting in the public access binder located on the table at the back of the Chambers.

4. Introduction of Youth Commissioner

- Chairman Anderson introduced Phoebe Alcala, senior from Rocklin High School, as the new youth commissioner for 2015/2016.

5. Agenda Review: No changes were made.

6. Consent Calendar:

Meeting Minutes from June 10, 2015

- Commissioner Hartwell Motioned.
- Commissioner Makis Seconded.
- Approved 5-0.

7. Citizens Addressing the Commission (for items not listed on the agenda):

8. Discussion Items:

9. Staff Reports/Updates:

A. Recreation, Arts, and Event Tourism Department Organization Update

- Leslie Woodman presented new organizational flow chart of the new Recreation Arts and Event Tourism Department approved by council on 8.11.15.

B. Recreation, Arts, and Event Tourism Department Overview

- Leslie Woodman gave power point presentation on staff and programs running in the new department.
- Chairman Anderson requested copy of power point and the phone numbers and email information for the full time staff in the department.
- Commissioner Carter requested job duties for the full time staff so he would know who to contact regarding specific questions.

C. Special Events Update

- Leslie Woodman discussed the upcoming special events: Woofstock new three days' worth of events, Mini Makers Fare, Food Truck Mania, Patriots Day, and Famers Market at Finn Hall.
- Commissioner Ruhkala asked how aggressive dogs are handled at Woofstock.
- Commissioner Makis asked if youth soccer was contacted to see if there was a conflict with Patriots Day on September 12th at J.S. Park.

D. Parks and Trails Master Plan Update

- Matt McClure gave an update on the status of the master plan
- Citizen addressed the commission and requested a workshop with the public before final draft of plan is adopted.
- Chairman Anderson let the commission know they will be looking at phase three and four of the parks that are already planned as some phases may be outdated and needed to be changed.
- Commissioner Ruhkala asked how the information is passed to the public and will there be visuals for the park plan presentation. Matt McClure will confirm with the commissioners the type of presentation that will be given.
- Commissioner Ruhkala asked the cost of the survey and Matt McClure responded that it was between \$108K and \$110K to pay the firm that is doing the survey.

E. 2x2 Study Committee

- Leslie Woodman spoke to the Commissioners about the updated job duties in the Boards and Commissions Handbook and the possibility of some two by two committees.
- Commissioner Ruhkala wanted a clearly defined roles document.
- Chairman Anderson tabled the discussion for next month's meeting so that the Commission can study the updated duties and be prepared to speak about them.

F. Measure A - Parks Tax Strategy

- Leslie Woodman spoke to the Commission that the Measure A tax would be ending in 2019 and that probably next year the Commission should begin talking about strategies for securing monies for park maintenance.
- Chairman Anderson asked to put the Measure A topic onto the agenda again in two to three months' time.

G. Quarry Park Update

- Matt McClure addressed the commission regarding the status of the park. They had hit rock and were working to get ground level which they should have done in a week. The framing of the amphitheater should begin in two weeks.
- Commissioners Makis and Carter asked why information was not being given to the commission regarding Quarry Park, and why they were not involved in any of the decisions made in regards to the park.
- Leslie Woodman responded that the City views the Quarry Park project as an economic engine and not a traditional park that commission would normally be involved with.

H. June and July Facility Rental Report

- Commission reviewed the report.

I. Quarterly Community Programs Report

- Commission reviewed the report.

10. **Future Agenda Topics:**

- Chairman Anderson recommended 2x2 Committees
- Commissioner Ruhkala recommended Roles as Commissioners
- Commissioner Ruhkala recommended discussing the creation of a commission calendar showing all park and special events activities throughout the year.

11. **Brief Reports:**

12. **Director's Reports:**

13. **Committee Reports:**

14. **Commission Comments:**

- Commissioner Carter looked forward to having a good working relationship with Leslie and the new Recreation Arts and Event Tourism Department.
- Commissioner Hartwell mentioned she and Commissioner Ruhkala attended the National Night Out Event.

15. **Adjournment:** There being no further business, Chairman Anderson adjourned the meeting at 7:15pm.